

Minutes of the Grinnell City Council Meeting Monday, February 7, 2005

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, February 7, 2005. Mayor Canfield presided.

Roll Call: PRESENT: Elliott, McNaul, White, Worley, Wilson ABSENT: Witt.

PERFECTING AND APPROVAL OF AGENDA:

Moved by WORLEY, second by MCNAUL, to approve the Agenda and the Consent Agenda as presented. Roll Call Vote: Ayes: Worley, McNaul, Elliott, Wilson, White. Motion carried.

CONSENT AGENDA:

- o Previous minutes as drafted from the Tuesday, January 18, 2005 Regular Session.
- o Approval of the Class BC Liquor License Renewal for Fareway, 1020 Spring Street.
- o Approval of the Class B Native Wine Permit Application for Flowers on Fourth, 813 4th Avenue.
- o Approval of the request for waiver of fees (not including the deposit) for use of the Community Center Facility for the We Care 2005 After Prom Committee in addition to the request for restricted traffic.
- o Approval of the request for waiver of fees (not including the deposit) for use of the Community Center Facility for the Multi-congregational Christian Musicales.

APPROVAL OF CLAIMS:

Moved by WHITE, second by MCNAUL, to pay all bills where funds are available. Roll Call: Ayes: White, McNaul, Wilson, Elliott, Worley. Motion carried.

COMMUNICATIONS/COMMITTEE MINUTES:

- I. Review of the resignation submitted by Tracy S. Rosburg – Director of Get-12/Assistant Recreation Director.
- II. Finance Committee Minutes: January 18, 2005
- III. Public Works and Grounds Committee Minutes: January 18, 2005
- IV. Public Safety: January 19, 2005
- VI. POW I-80: January Update
- VII. Grinnell Renaissance: December 21, 2004
- VIII. Stewart Library Minutes: January 24, 2005
- IX. Human Rights Commission: December 20, 2004 and January 24, 2005
- X. Human Rights Commission: 2004 Annual Report
- XI. Memorial Commission: December 21, 2004.
- XII. Police Department: 2004 Annual Report
- XIII. Fire Department: 2004 Annual Report

OLD BUSINESS:

- I. Report from the Finance Committee.
 - o Recommendation in regard to the proposed RISE Development Agreement.

White reviewed that the intent of the agreement with Lang's is to insure that in the event of a default in regard to the federal funding the city will not be held responsible for repayment. Further, the agreement clarifies when and how all invoices will be paid.

Moved by WHITE, second by ELLIOTT, to approve the RISE Development Agreement as proposed. Roll Call Vote: Ayes: White, Elliott, Worley, Wilson, McNaul. Motion carried.

- o Discussion in regard to health insurance.

White informed the council that Bernie Lowe and Associates has contacted the city to offer assistance with managing the city health insurance program. The committee requested a formal presentation to detail the potential service.

- o Review of the FBO Contract.

White reviewed the changes to the contract which included: removal of payment of the annual fees, the term of the contract will be three years and an increase in the annual price to from \$22,000.00 to \$25,000.00.

Moved by WHITE, second by ELLIOTT, to approve the agreement as proposed.

McNaul stated that she felt Grinnell Aviation has done a good job at the airport. Elliott commented about the airport website in which pilot comments are all positive. White felt that the FBO Owen has gone out of his way to make sure Grinnell puts its best foot forward.

Roll Call Vote: Ayes: White, Elliott, McNaul, Wilson, Worley. Motion carried.

- Discussion in regard to the renewal of the Hotel/Motel Tax.

White discussed the expiration of the hotel/motel tax in April, 2006. This Item is still being researched; however the intent is to have the renewal of the tax on the November ballot.

- Discussion in regard to job reclassifications.

White reviewed the request for wage increases for various positions and that staff is completing further research.

- Recommendation in regard to the requests for assistance from the Campbell Fund.

The requests were approved as presented.

White commented on the positive representation the Galaxy made for the community when Member McNaul opened the facility for a group of stranded travelers during inclement weather.

II. Report from the Public Works and Grounds Committee.

- Review of the request submitted by the Grinnell College Chapter of Mortar Board in regard to a 5K run.

Elliott reviewed the proposed 5K route as well as safety issues in regard to the roads including: liability insurance and width of the roadway on 16th Avenue. The student representatives will be responding to issues raised by the committee at their next regular session in two weeks.

- Review of the proposal to receive bids for the purchase of a 60' aerial device.

The purchase of this piece of equipment will serve multiple departments. It will blend the use of two existing pieces of equipment, the crane and the bucket truck.

Moved by ELLIOTT, second by MCNAUL, to accept sealed bids for the purchase of the equipment until Thursday, February 17, 2005 at 2:00 pm and to award the bid at a public hearing on Monday, February 21, 2005 at 7:00 pm. Roll Call Vote: Ayes: Elliott, McNaul, Worley, White, Wilson. Motion carried.

- Recommendation in regard to the contract proposed by CGA in regard to engineering services for the T-Hanger Access Taxiway at the Grinnell Regional Airport.

The engineering services proposed in this agreement involve the design of the taxiway that will provide access to the new eight stall t-hanger. Elliott explained the separation of the projects allows for greater use of federal dollars.

Moved by ELLIOTT, second by MCNAUL, to approve the contract proposed by CGA in regard to engineering services for the T-Hanger Access Taxiway at the Grinnell Regional Airport. Roll Call Vote: Ayes: Elliott, McNaul, White, Wilson, Worley. Motion carried.

- Recommendation in regard to the contract proposed by Veenstra and Kimm in regard to providing services for the implementation of the stormwater utility.

Elliott stated the creation of the utility remains under staff review. The service will eventually implement a fee that would be assessed to all property owners within city limits of Grinnell. Implementation of the fee is scheduled for July 1, 2005. The City Manager and Water Resources Director feel that they will benefit from advice and expertise offered by the firm. This contract is proposed as a fee for service contract, not a lump sum contract. The intent of the agreement is only to provide staff guidance as needed. In the event the agreement exceeds \$5,000.00, the committee will revisit the contract to consider other alternatives.

Moved by ELLIOTT, second by MCNAUL, to approve the contract proposed by Veenstra and Kimm in regard to providing services for the implementation of the stormwater utility, contract price not to exceed \$5,000.00. Roll Call Vote: Ayes: Elliott, McNaul, Wilson, Worley, White. Motion carried.

- Recommendation in regard to the contract proposed by Veenstra and Kimm in regard to providing services for constructing a stormwater separation structure at the east end of Arbor Lake.

Elliott explained that this agreement will provide engineering for the second storm water separator project located at Arbor Lake. This project may be partially funded by the Iowa Department of Natural Resources if grant funding remains after construction of the separator.

Moved by ELLIOTT, second by MCNAUL, to approve the contract proposed by Veenstra and Kimm in regard to providing services for constructing a stormwater separation structure at the east end of Arbor Lake. Roll Call Vote: Ayes: Elliott, McNaul, Worley White Wilson. Motion carried.

- Recommendation in regard to the contract proposed by Veenstra and Kimm in regard to providing services for the 10th Avenue Pavement Replacement Project.

Elliott noted that the underground work for the 10th Avenue project is complete and that this agreement will provide the engineering required for the street construction. Seventy percent of the entire 10th Avenue Project cost will be paid by Grinnell College.

Moved by ELLIOTT, second by MCNAUL, to approve the contract proposed by Veenstra and Kimm in regard to providing services for the 10th Avenue Pavement Replacement Project. Roll Call Vote: Ayes: Elliott, McNaul, Wilson, White, Worley. Motion carried.

- Recommendation in regard to the contract proposed by Veenstra and Kimm in regard to providing services for the 8th Avenue Water Main Project.

Elliott discussed the project which will extend a 12" water main from Park Street to the alley west of Elm Street. This project will complete looping of a portion of the water main systems and increase flow to provide better fire protection. Grinnell College will pay 50% of the project cost.

Moved by ELLIOTT, second by MCNAUL, to approve the contract proposed by Veenstra and Kimm in regard to providing services for the 8th Avenue Water Main Project. Roll Call Vote: Ayes: Elliott, McNaul, White, Wilson, Worley. Motion carried.

- Recommendation in regard to the contract proposed by Veenstra and Kimm in regard to providing services for the State Street Water Main Project.

Moved by ELLIOTT, second by MCNAUL, to approve the the contract proposed by Veenstra and Kimm in regard to providing services for the State Street Water Main Project. Roll Call Vote: Ayes: Elliott, McNaul, Worley, Wilson, White. Motion carried.

- Recommendation in regard to the Application and Agreement for use of Highway Right of Way for Utilities Accommodation submitted by Mediacom.

Elliott reviewed the request made by Mediacom which will allow extension of service to the Country Inn area. The application is requesting permission to work in the right of way located adjacent to Highway 146.

Moved by ELLIOTT, second by MCNAUL, to approve the Application and Agreement for use of Highway Right of Way for Utilities Accommodation submitted by Mediacom. Roll Call Vote: Ayes: Elliott, McNaul, White, Worley, Wilson. Motion carried.

- Discussion in regard to the Arbor Lake Project.

Elliott noted that only a few projects remain to complete the Arbor Lake Project. The projects include: installing the separator on east side of the lake and construction of the three wetlands. Elliott reminded the council of the delay caused by the individual who prepared the plans for the work in 2004. The delay barely allowed the city enough time to complete the construction required within the stipulated guidelines. Elliott explained that the same individual will again be providing plans for the east wetland project. There are concerns that if the design is not provided by February 25, 2005 all of the other projects will be delayed and may possibly lose grant funding. Staff does not want the entire project to be delayed due to the designer. White questioned why the city does not solicit other designers. Elliott stated that due to the federal money involved the design completion is a mandated arrangement beyond the city's control.

Moved by ELLIOTT, second by WHITE, to accept bids for the Arbor Lake Projects until Thursday, March 17, 2005 at 2:00 pm and schedule the public hearing for Monday, March 21, 2005 at 7:00 pm. In the event not all of the design plans are submitted accordingly, the city will move forward with the projects whose plans are on file. Roll Call Vote: Ayes: Elliott, White, McNaul, Wilson, Worley. Motion carried.

- Recommendation in regard to Change Order No. 1 for the Lang Creek Crossing – Phase 1A Construction.

Elliott explained the change order moved the location of the infrastructure that will be located underground out of the paved area and into the right of way. The change order reduces the cost of the project.

Moved by ELLIOTT, second by WHITE, to approve and adopt Resolution No. 2751: "A RESOLUTION APPROVING CHANGE ORDER NO. 1 WITH RASCH CONSTRUCTION OF FORT DODGE, IOWA, TO DECREASE THE CONTRACT AMOUNT BY \$4,850.72 FOR THE LANG CREEK CROSSING – PHASE 1A." Roll Call Vote: Ayes: Elliott, White, Worley, Wilson, McNaul. Motion carried.

III. Report from the Public Safety Committee.

- Discussion in regard to the emergency service fees.

Wilson reviewed the contract with the rural fire association which will expire June 1, 2006. He further commented that how the city provides ambulance service should be discussed, specifically that certain jurisdictions are not be paying a portion of the contract cost to have the service. The city has provided correspondence to all entities stating what their contribution should be and suggesting that cost should be budgeted for. The city is hoping this recent correspondence will generate new discussion.

- Discussion in regard to Highway 146 speed study.

Wilson reviewed the request by residents to complete a speed study on a portion of Highway 146 north of Highway 6. Wilson stated that studies completed in the past show that the average speed of vehicular traffic ranges from 31 to 36 miles per hour. The citizens have requested the speed limit be reduced to 30 miles per hour. Due to the previous studies completed, the actual average speed of the area and that the highway is different than a regular street, the committee has opted at this time to not pursue an official study with the IDOT. There was no action on taken on this item.

- Discussion in regard to the request submitted by Julie Sanders in regard to the Davis Area Neighborhood Watch.

Wilson reviewed the presentation from Mr. Sanders in regard to their development of a neighborhood watch and the re-establishment of safe houses. The watch area is requesting permission to install Neighborhood Watch signs to designate the area. The organization will pay for the signs. The committee directed Baker to work with the organization to place the signs on existing poles.

Moved by WILSON, second by MCNAUL, to authorize the installation of the signs on existing poles.

Elliott questioned if there are already signs in the windows homes, what information will be provided by the signs added to the poles. Wilson said that the signs are a warning to people that there is a neighborhood watch in effect in an attempt to ward off criminal behavior. It is also official recognition of the organization. Elliott supported the idea however was concerned about ongoing maintenance of the signs and how the city continue to verify that the group is still in effect. Wilson said that the group does meet monthly at Davis School. Elliott wanted to make sure that someone informs the city of the status of the group. Elliott questioned how the city would handle future requests if other neighborhood organizations develop. Worley questioned what types of specific requirements have to be met by the organization to use the sign. McNaul questioned what the perimeter will be for the location of the signs.

Roll Call Vote: Ayes: Wilson, McNaul, White, Worley, Elliott.

- Discussion in regard to appointing committee members for the review of a possible joint communications center.

Wilson informed the council that they have officially been approached by the county for discussion in regard to a combined dispatch center. The Safety Committee has appointed the Mayor, City Manager, Police and Fire Chiefs to represent the city on this committee. Updates will be presented as discussion takes place. The committee has reviewed the city's expectations with the representatives and they are confident that the city's concerns will be represented.

McNaul was concerned over the number of representatives involved from the city and that voting on the committee will be unfair. Wilson stated that this was a request from and offered by the county. He was confident that Grinnell would be represented very well by those who have been identified. Elliott agreed with McNaul. She felt it was a good step forward, however, hopes that all alternates will be discussed. She also felt the ultimate decision does not belong to Grinnell and should not be voted on by city representatives. It is the county's decision to pursue consolidation. The city should not give any impression that they are trying

to sway the county in any fashion. Wilson stated that the county and city have a mutual interest in the issue and that is where the discussion will begin to determine possible benefits. Elliott felt that burden of the county is being shouldered by Grinnell city residents and that is a legitimate issue to put on the table. Canfield felt that the meetings will be beneficial until a resolution is identified.

III. Appointments to Board and Commissions.

Moved by WHITE, second by ELLIOTT, to reappoint Gary Glandon and Lois Onthank to the Low Rent Housing Commission.
Roll Call Vote: Ayes: White, Elliott, McNaul, Wilson, Worley. Motion carried.

NEW BUSINESS: None.

SECOND READING OF THE ORDINANCE:

The second reading of Ordinance No. 1241: "AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 17, ARTICLE VI. (RENAISSANCE BOARD.)" was tabled due to the abstentions from voting resulting in a lack of the majority of the council.

INQUIRIES: None.

ADJOURN:

Moved by ELLIOTT, second by WORLEY, to adjourn this regular session of the Grinnell City Council at 7:51 pm. Vote: (5) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Cassandra R. Hage, City Clerk